

REQUISITION FOR ADVANCE

Voucher No. : -

Date:

for Rs

1. Name & Rank of payee :
2. Personal No. :
3. CDA (O) Account No. :
4. Unit/ Formation :
5. Appointment :
6. Account office by whom Officer's account are maintained :
7. Details (Purpose for which advance is reqd.) :
8. Authority which the move sanctioned :
9. Nature of Duty :
10. Order for Move :
11. Actual date of move :
12. Journey from :
13. Mode of conveyance :
14. Amount of advance required :

Station :

Dated :

Signature

Amount required

Countersigned By

Amount Claimed :

Signature

Name in block letters

Rank:

Corps /Department:

Station :

Dated :

For PCDA (O) office Use only:-
Voucher No.

Treasury	Name of Payee	Amount of Cheque		Date of Cheque	Initials of Supdt 'D' Sec	Initials of Officer i/c 'D' Sec
		Rs	Ps			

Auditor

AAO/SO (A)

SAO/AO

WO